

Using Federal Funds for Staffing



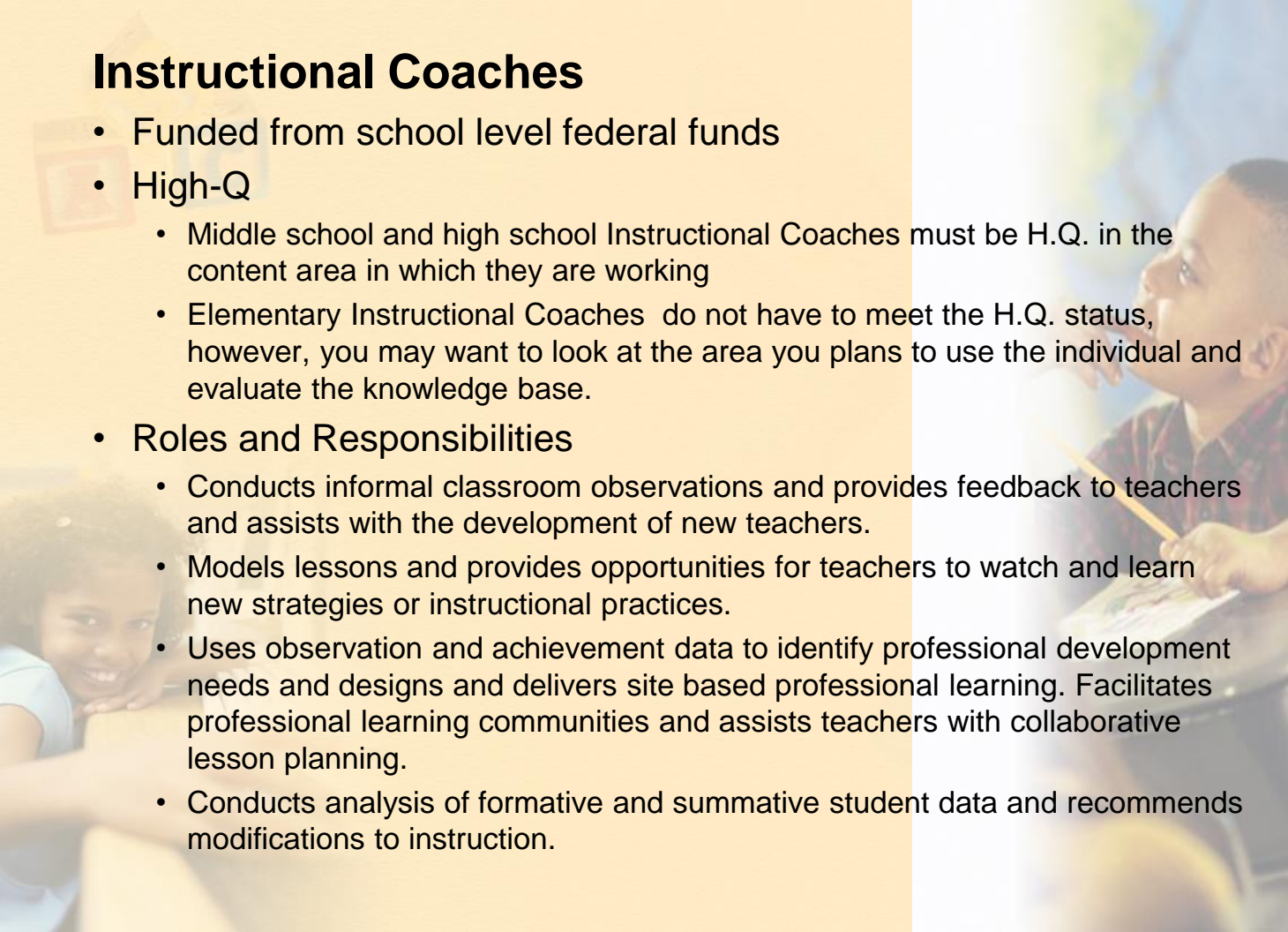
FY2015 Federal Programs Summit

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Instructional Coaches

- Funded from school level federal funds
- High-Q
 - Middle school and high school Instructional Coaches must be H.Q. in the content area in which they are working
 - Elementary Instructional Coaches do not have to meet the H.Q. status, however, you may want to look at the area you plans to use the individual and evaluate the knowledge base.
- Roles and Responsibilities
 - Conducts informal classroom observations and provides feedback to teachers and assists with the development of new teachers.
 - Models lessons and provides opportunities for teachers to watch and learn new strategies or instructional practices.
 - Uses observation and achievement data to identify professional development needs and designs and delivers site based professional learning. Facilitates professional learning communities and assists teachers with collaborative lesson planning.
 - Conducts analysis of formative and summative student data and recommends modifications to instruction.



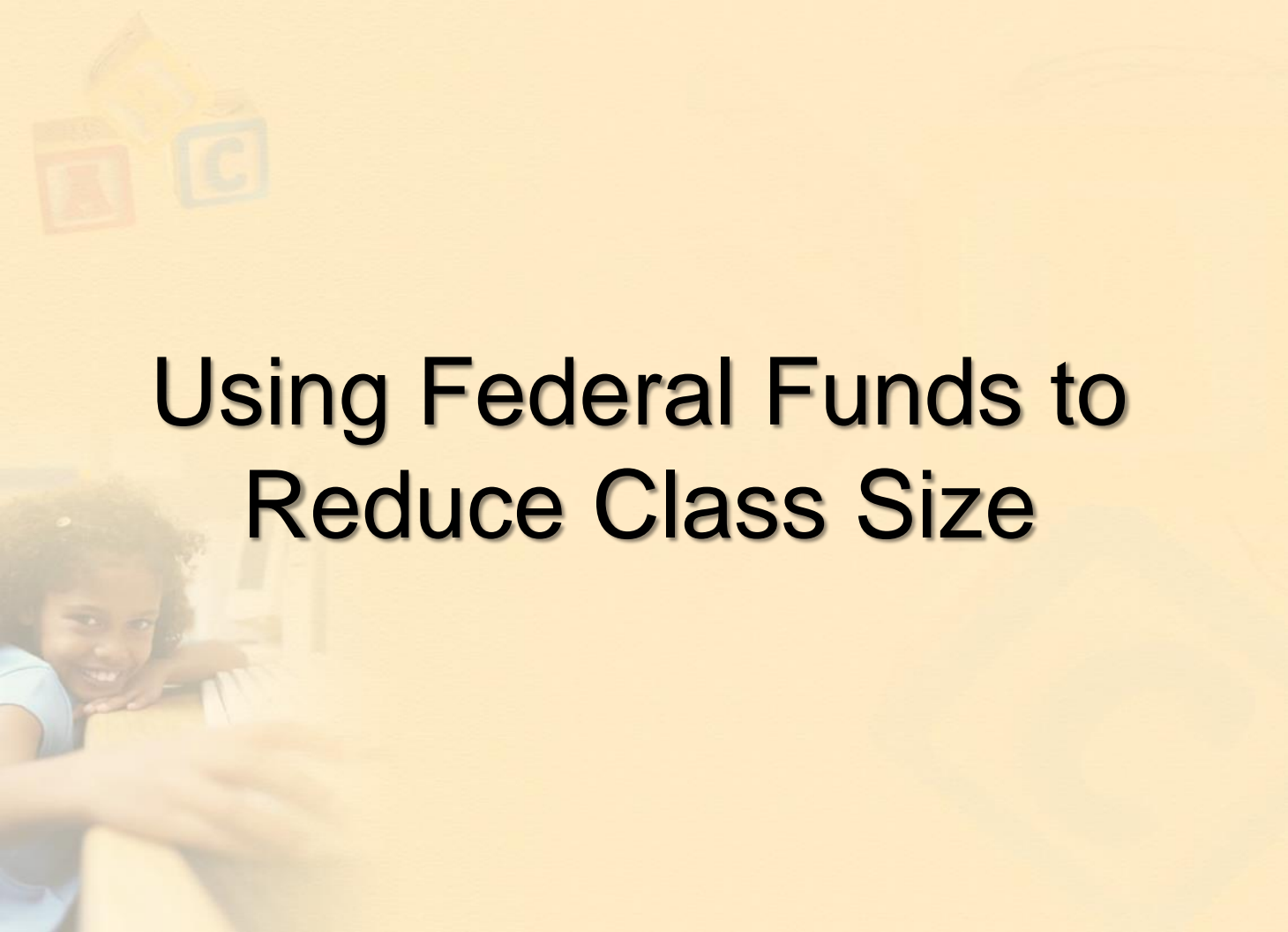
Parent Liaison

- Funded from school level federal funds
- Roles and Responsibilities
 - Meets with the LSC, PTA and Title I Committee to develop a yearly plan for outreach activities to increase family and community partnership with the school.
 - Develops programs and activities designed to engage families in improving student achievement. Plans these in collaboration with an action team of families, teachers, parent organizations, business-community partners, and the principal.
 - Produces publications to provide information regarding school events to staff, the community and parents
 - Helps to recruit partners to become part of the district's family involvement program.

Teacher Tutors

- Funded from school level federal funds
- Roles and Responsibilities
 - Provide additional academic support to at-risk students
 - Develops programs and activities designed to support at-risk students

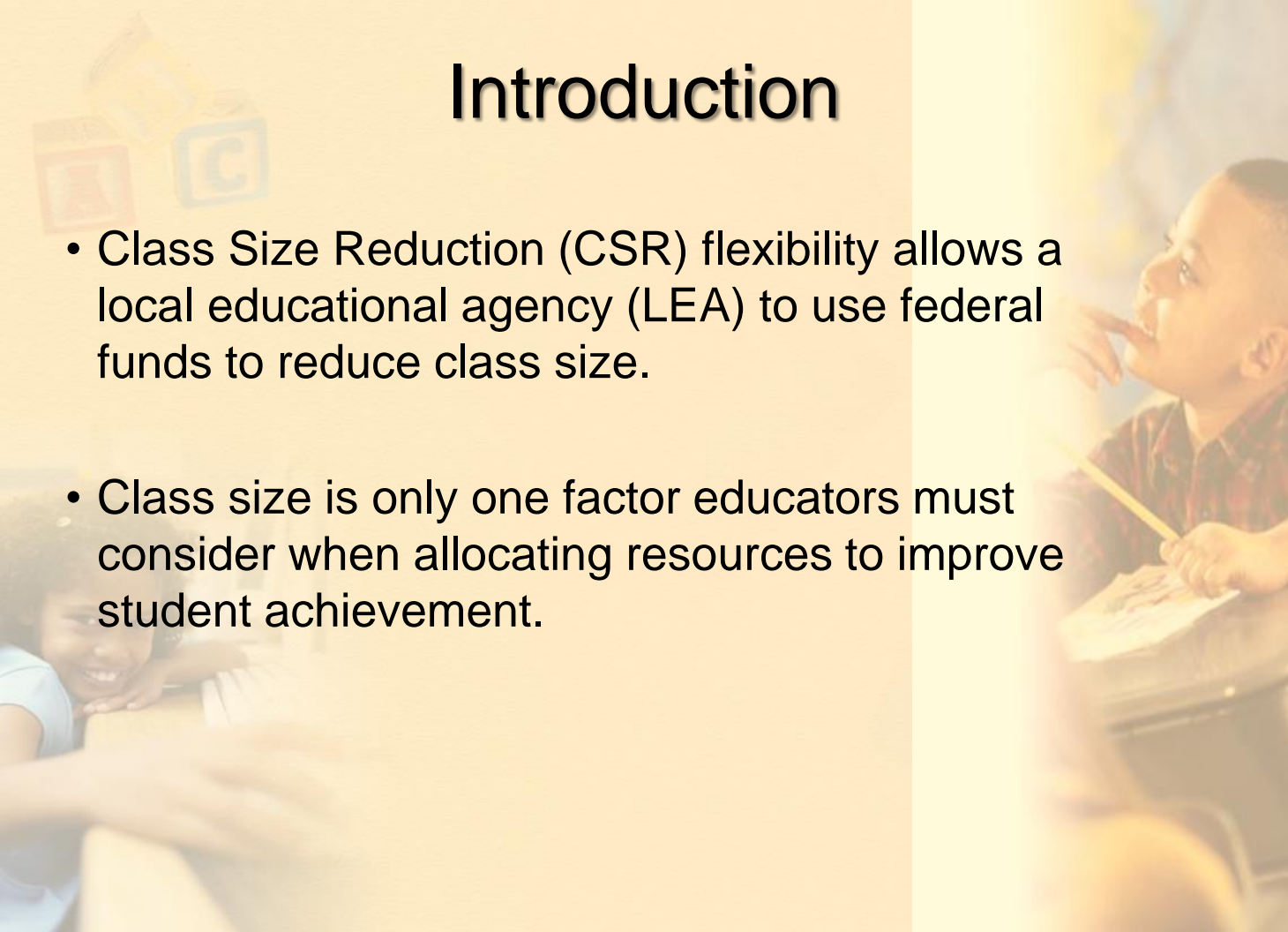


The background of the slide is a soft-focus photograph of a classroom. In the lower-left corner, a young girl with curly hair is smiling and leaning over a desk. In the upper-left corner, there are colorful alphabet blocks, one of which shows the letter 'C'.

Using Federal Funds to Reduce Class Size

Introduction

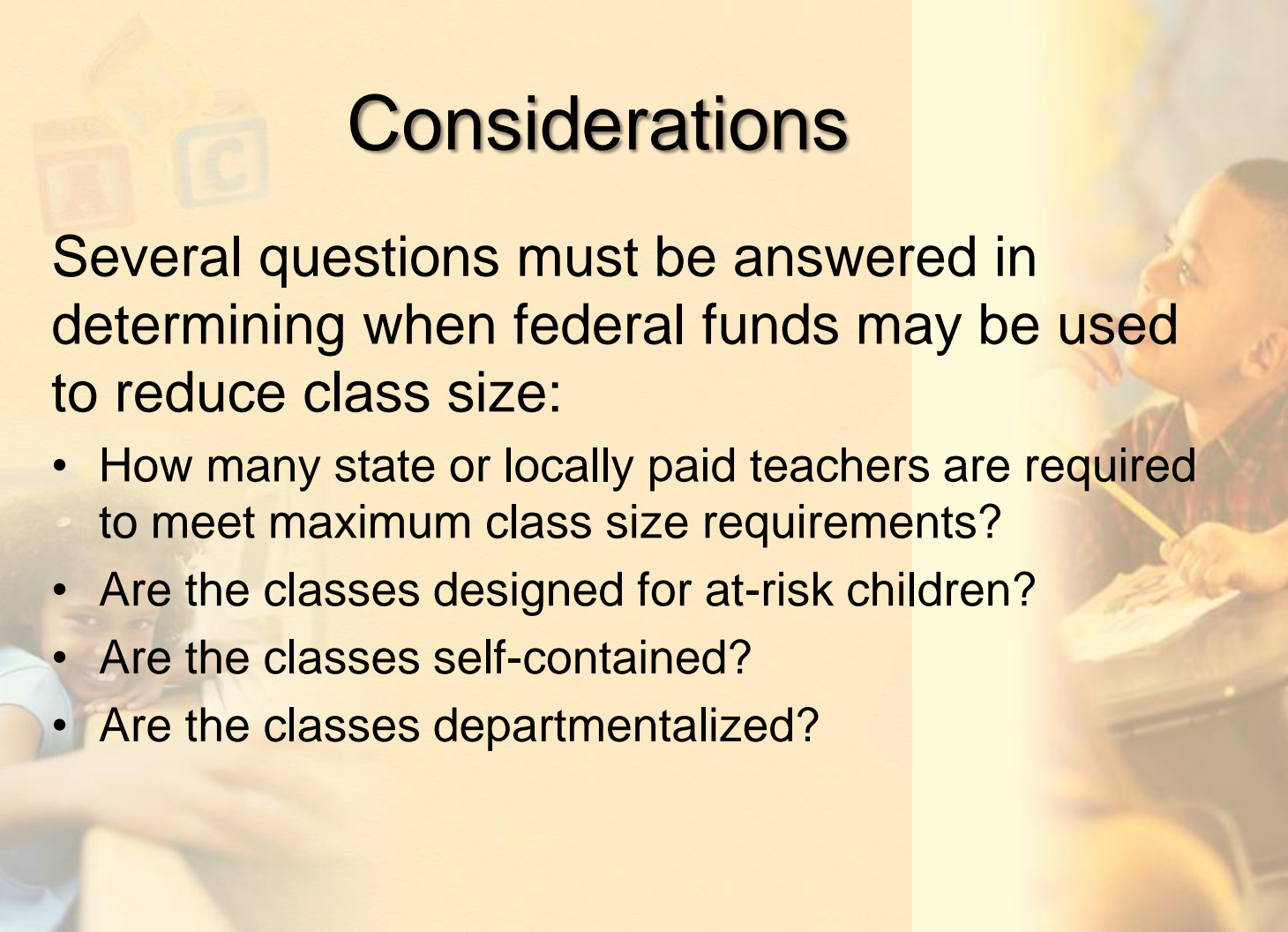
- Class Size Reduction (CSR) flexibility allows a local educational agency (LEA) to use federal funds to reduce class size.
- Class size is only one factor educators must consider when allocating resources to improve student achievement.



Considerations

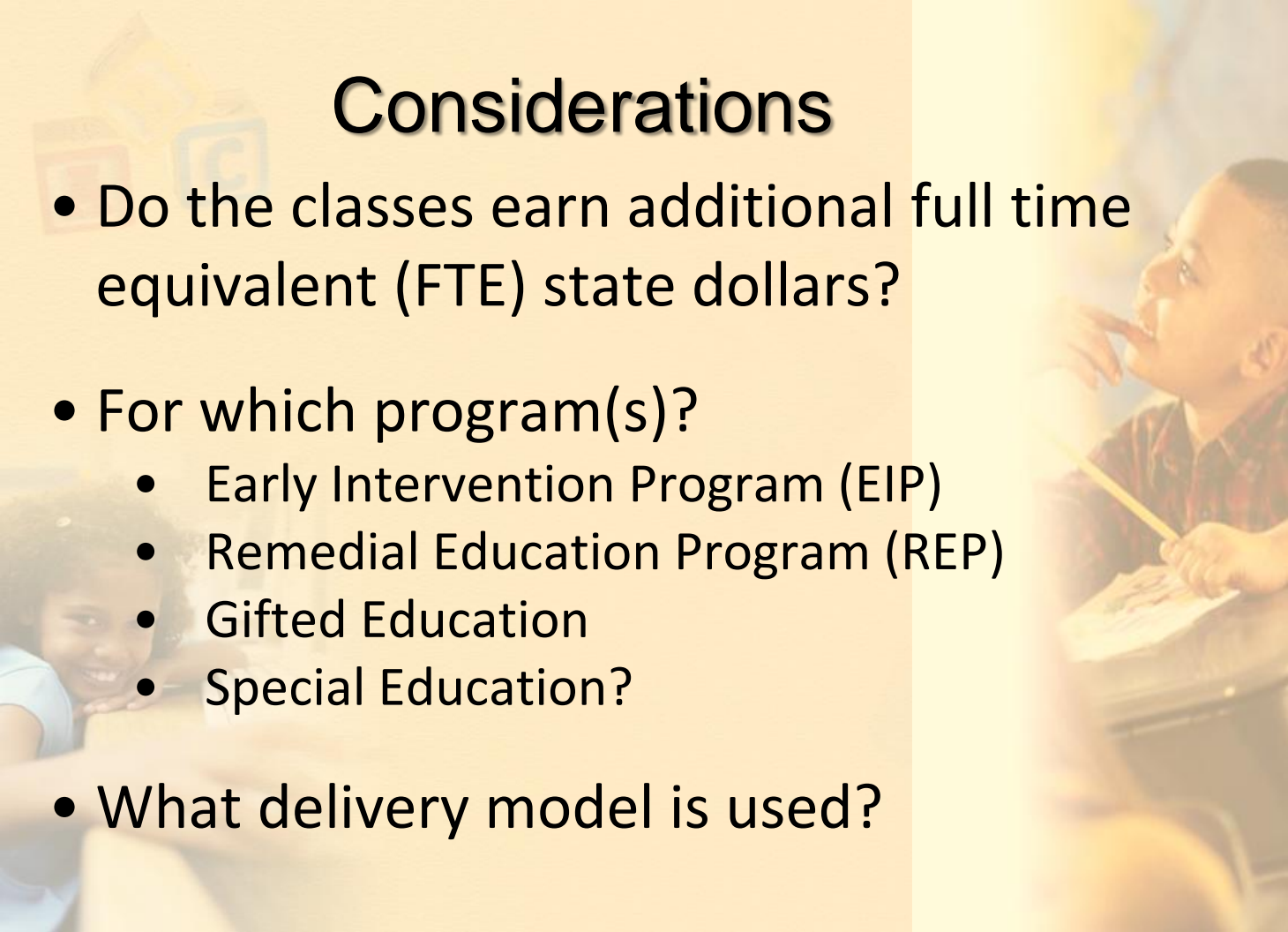
Several questions must be answered in determining when federal funds may be used to reduce class size:

- How many state or locally paid teachers are required to meet maximum class size requirements?
- Are the classes designed for at-risk children?
- Are the classes self-contained?
- Are the classes departmentalized?



Considerations

- Do the classes earn additional full time equivalent (FTE) state dollars?
- For which program(s)?
 - Early Intervention Program (EIP)
 - Remedial Education Program (REP)
 - Gifted Education
 - Special Education?
- What delivery model is used?



EIP, REP, Gifted, Special Education

- Federal funds may be used to reduce the overall class size of regular education classes where an inclusion/augmented model is used to serve students in the EIP, REP, Gifted Program, or Special Education Program.
- Federal funds may NOT be used to reduce class size for the purpose of serving students in the EIP, REP, Gifted Program, or Special Education Program.

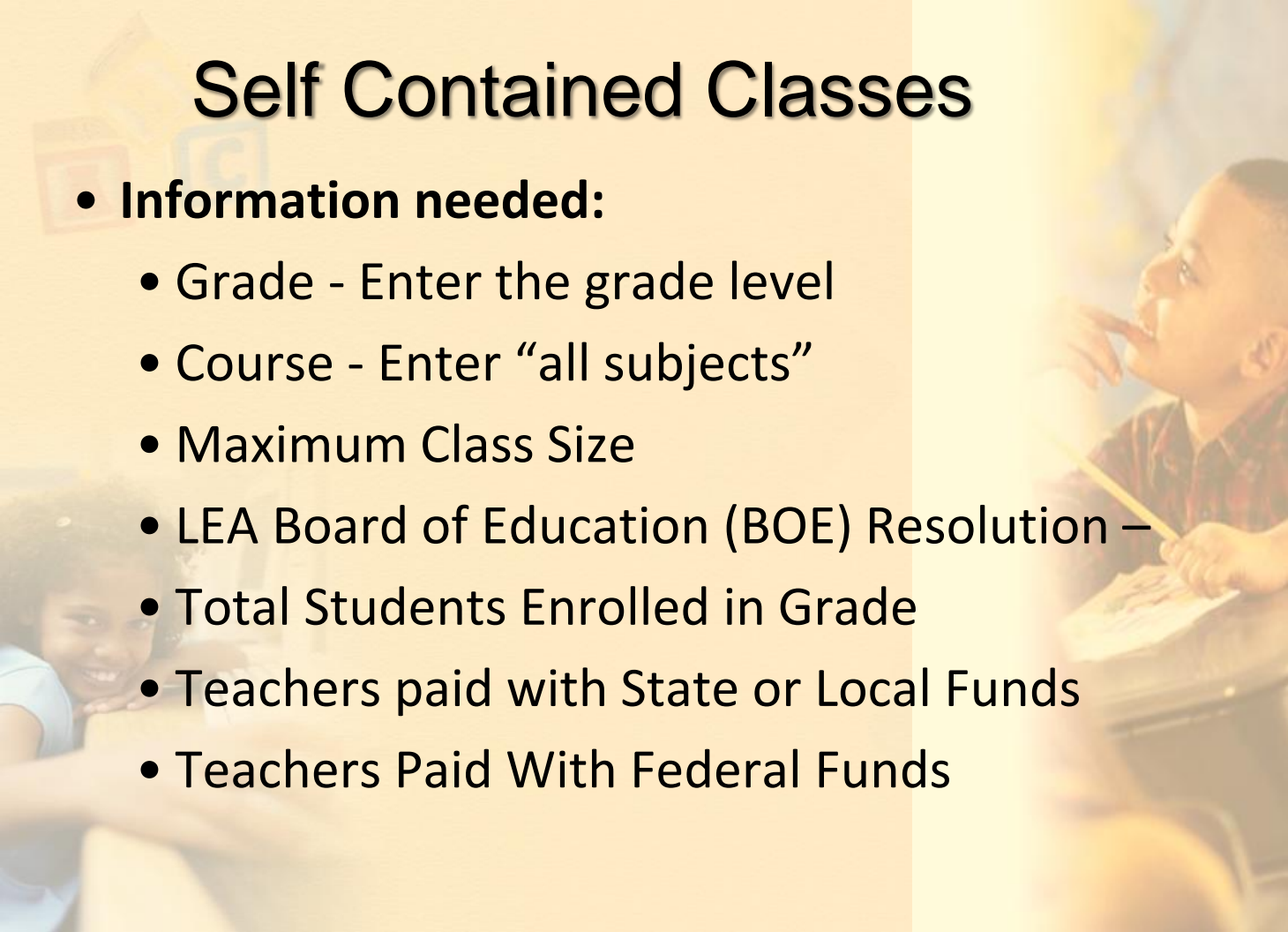
EIP, REP, Gifted, Special Education

- Augmented or inclusion models for special populations or programs require additional teaching staff, who will be paid by the funds generated by the higher FTE weight assigned to the special population.

Self Contained Classes

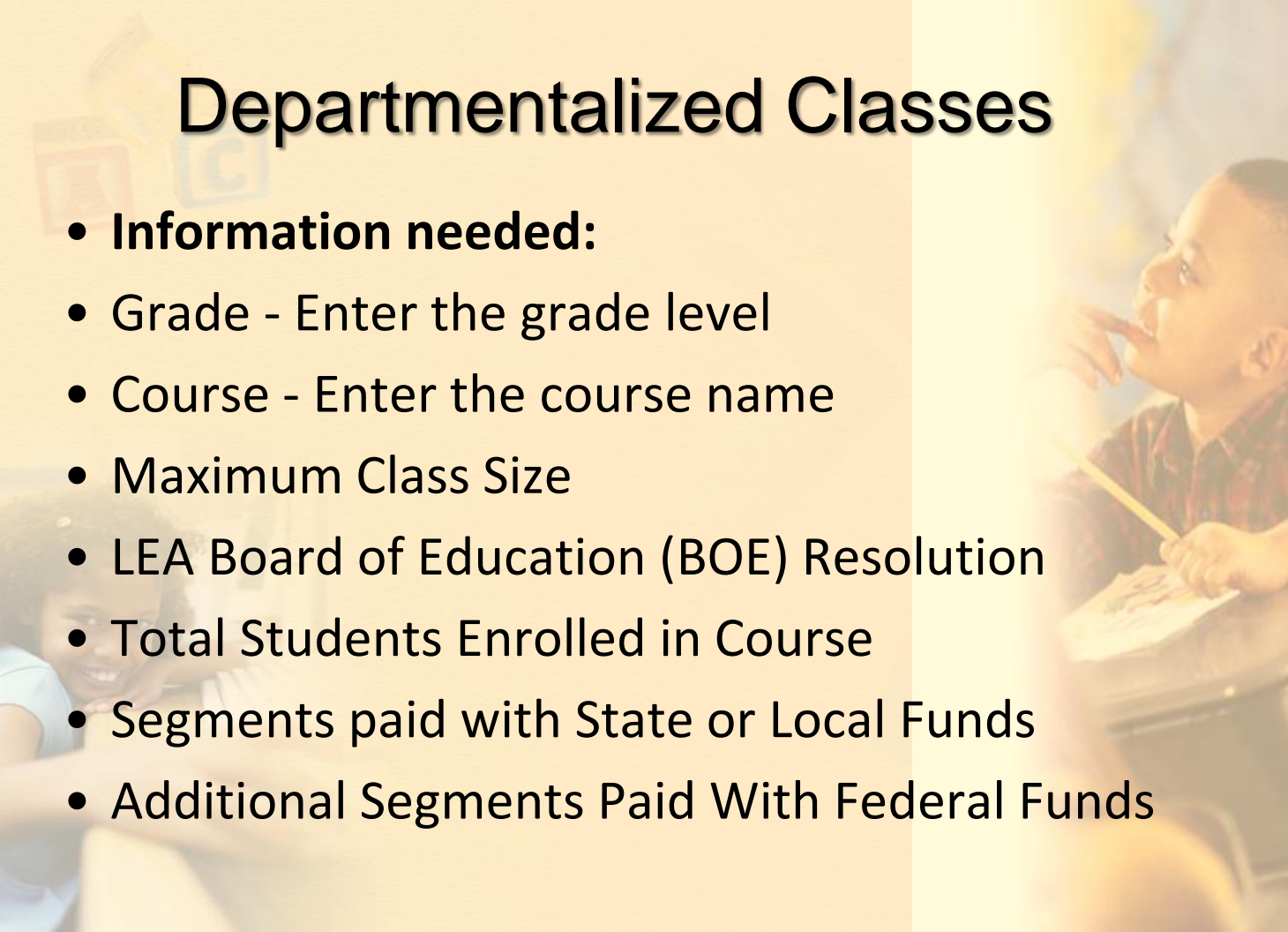
- **Information needed:**

- Grade - Enter the grade level
- Course - Enter “all subjects”
- Maximum Class Size
- LEA Board of Education (BOE) Resolution –
- Total Students Enrolled in Grade
- Teachers paid with State or Local Funds
- Teachers Paid With Federal Funds



Departmentalized Classes

- **Information needed:**
- Grade - Enter the grade level
- Course - Enter the course name
- Maximum Class Size
- LEA Board of Education (BOE) Resolution
- Total Students Enrolled in Course
- Segments paid with State or Local Funds
- Additional Segments Paid With Federal Funds



The background of the slide features a warm, orange-toned photograph of a classroom. On the left, there are educational toys, including a red block with a triangle and a blue block with the letter 'C'. On the right, a young child is seen from the side, looking upwards and holding a yellow pencil over a notebook. The overall atmosphere is bright and educational.

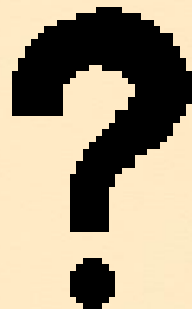
Final Reminder

- After a school district has ensured all maximum class size rules have been met at an individual school, the district may then hire additional teachers with federal funds to reduce class sizes.
- Any teachers hired with federal funds must be supplemental to those required by State rule as exempted by local Board of Education Resolution.

Staffing

Periodic Certification Forms

- Per OMB Circular A-87, Attachment B, Paragraph 8.h.3-Where employees are expected to work solely on a single Federal award or cost objective, charges for their salaries and wages will be supported by periodic certifications that the employees worked solely on that program for the period covered by the certification
- These certifications will be prepared at least semiannually and will be signed by the supervisory official having firsthand knowledge of the work performed by the employee
- This is an after-the-fact certification of time worked; therefore, it should be signed and dated after the end of the time period.



Questions